
DSO552 Catalogue Work File and Run Creation

<i>Overview</i>	This Catalogue Workfile and Run Creation option is used to create the workfile from which a catalogue or catalogues can be produced.
<i>Purpose</i>	This panel allows you to: Create catalogue work file and run number.

Examples

This section illustrates examples concerning:

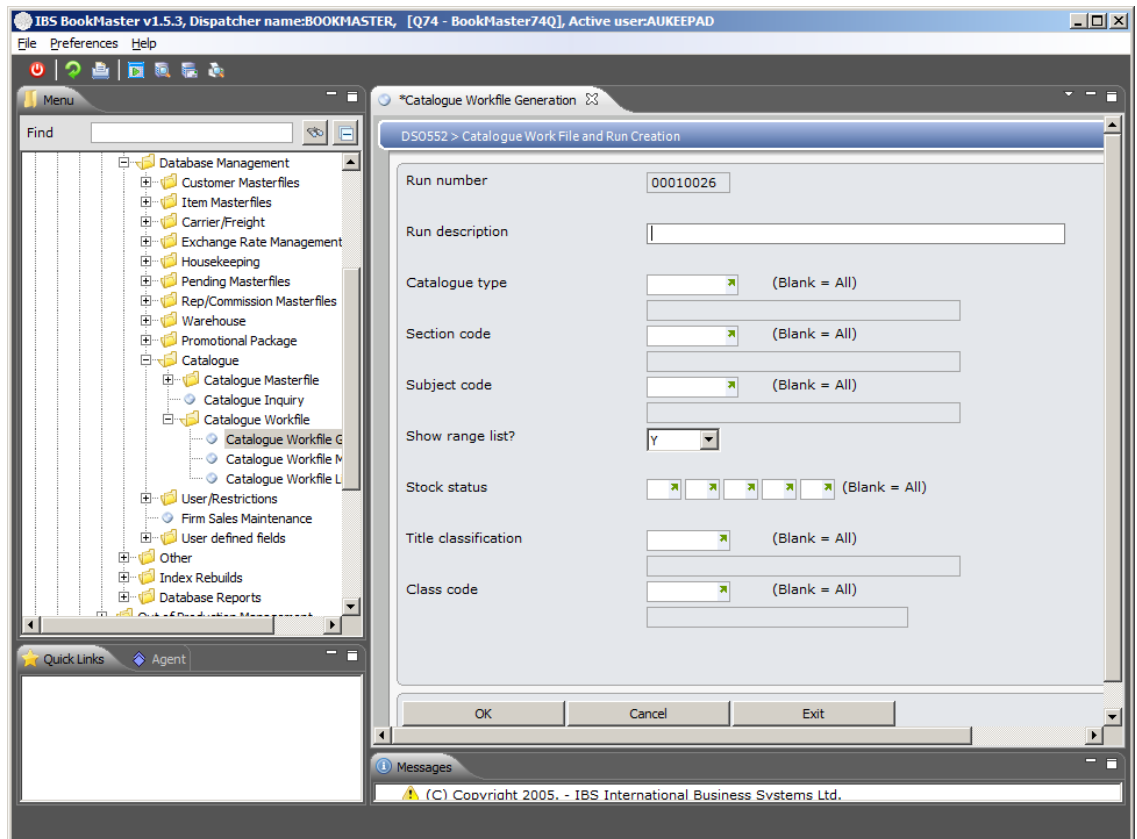
[Example 1: Create Catalogue Work File and Run](#)

Example 1: Create Catalogue Work File and Run

This example describes how to create catalogue work file and run.

1. Select option **Catalogue Workfile Generation** from Base Modules>Distribution>Masterfiles>Database Management>Database Management>Catalogue>Catalogue Workfile menu

DSO552 Catalogue Work File and Run Creation panel is displayed.



Relevant Fields

Run number

Run **number**

In Catalogue Workfile and Run Creation a run number is automatically generated by the system. This provides a 5 digit number used to identify the catalogue workfile generated and cannot be overridden.

Print **list by run number**

In Catalogue List this field defaults to 0 = Print list by selections below and may be overridden.

Run description

This is used to provide a description of the catalogue workfile.

Catalogue type

If the workfile is being created for one particular catalogue type only, enter the catalogue type in this field.

Section code

If the workfile is being created for one particular section code only, enter the section code in this field.

Subject code

If the workfile is being created for one particular subject code only, enter the subject code in this field.

Show range list

This flag is used to determine if you want to show the range list or not. Select this field to show list, or leave this field blank to indicate not to show list.

Stock status

Entry of a Stock Status code is optional and the field can be left blank to select all codes. If the workfile is being created for particular stock status codes only, enter up to five stock

status codes in this field. Stock Status codes indicate the status of goods, for example, the reason certain goods are on backorder.

Title classification If the workfile is being created for one particular title classification code only, enter the title classification code in this field.

Title class code If the workfile is being created for one particular ISBN class code only, enter the ISBN class code in this field.

2. Key in required fields and click **OK** until the message **Job completed** appears.