
ARE070A Cash/Journal Entry

Overview

The Debtor payments program physically accepts payments by debtors. It allows for the fast entry of payments to be made by debtors and is based on the cash journal entry program in Accounts Receivable.

Explanation

This has been designed for stores to accept over the counter cash and credit card payments against a debtor's account. The account details are defaulted and the balance of the debtor account is available on screen.

Once a payment has been made the system will generate a receipt with the payment details.

Summary of program functionality:

- The store number is locked in based on the user ID
- The batch number is locked based on the store
- Payment methods are restricted to a distinct few set up in **TMSAR/ARW015-T**
- Accounts selected are validated and belong to one list of nominated accounts
- A list of Debtor Classes is set up in **TMSDS/POS-CCLS**
- Transactions for nominated accounts are not shown instead outstanding balances are shown for verification
- Input is accepted as Unallocated cash
- Receipts are printed as per invoice print by shop.

This process is subject to User Access Restrictions. Refer to User Access/Restrictions documentation for more information on this feature.

Examples

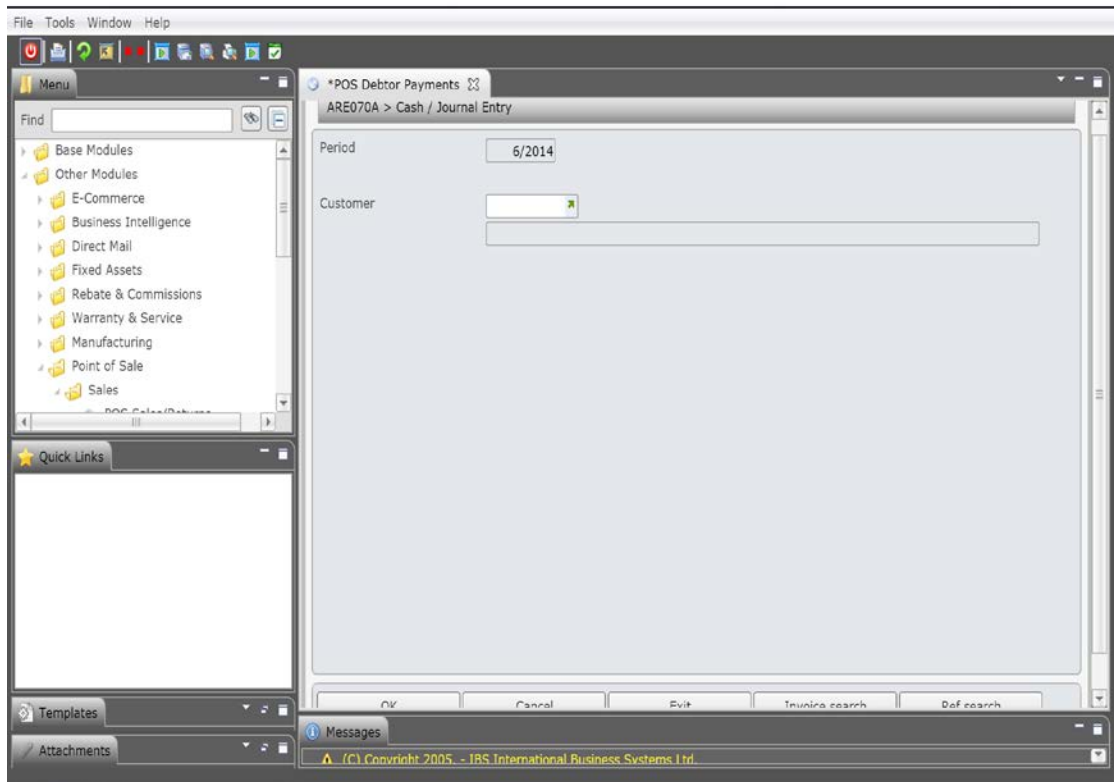
This section illustrates examples concerning:

[Example 1: Payment by Debtors](#)

Example 1: Payment by Debtors

This example describes how to make payments by debtors.

1. Select menu option **POS Debtor Payments** from Point of Sale>Sales menu.
ARE070A Cash/Journal Entry selection panel is displayed.



Functions

[Invoice search](#)

Access DSI960 Document Search Selection panel is displayed listing invoice documents.

[Ref search](#)

Access DSI962 Customer Order Number Inquiry to select document using customer reference.

Relevant Fields

[Period](#)

In Cash/Journal Entry the period defaults to the current processing period and cannot be overridden.

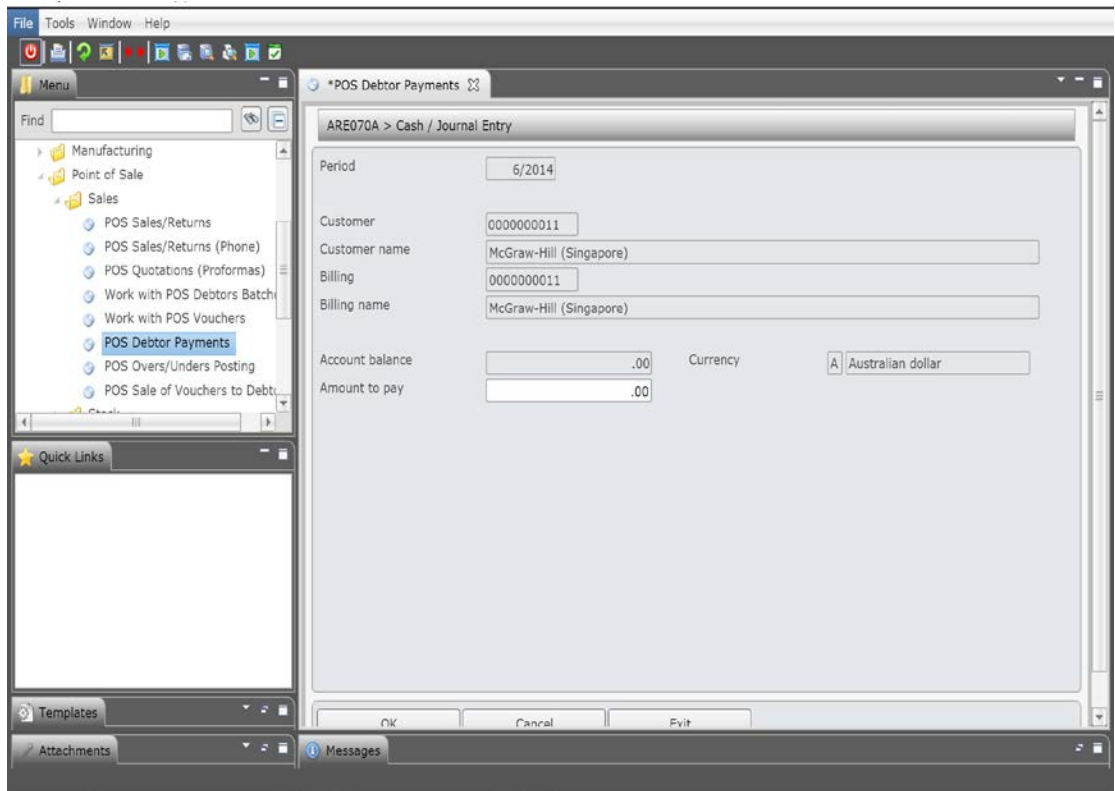
[Customer](#)

In the case of retail, a global customer is used to enter orders against. This customer can be set up to default for order entry.

In Sale of Vouchers to Debtors this is the debtor account number purchasing vouchers.

2. Enter customer number and Click **OK**.

ARE070A Cash/Journal Entry panel is displayed.



Relevant Fields

Balance on account

This defaults to the balance for the selected customer account to be paid.

Currency

The currency defaults to Australian dollars and cannot be overridden.

Amount to pay

The amount the customer is to pay displays.

Note: The remaining amount displayed must be paid in full. Once the remaining amount has been entered the screen displays if there is any cash change.

In Payment Entry the operator can alter the total required, with validation, to enter more than the minimum required amount allowing the customer to pay an additional amount. For any backorders only a percentage is required to be paid as a deposit. The remaining percentage must be paid when the item is picked up by the customer. This percentage is determined by TMSDS/CM-PAYT.

3. Key in required fields and Click **OK**.

DSE131 Payment Entry panel is displayed. Enter the payment details and click **Confirm**. The order is now complete and an invoice is automatically produced.

Please refer DSE131 for further details.