

---

# DSO085 Back Order Release by Dollar

---

Overview	Outstanding titles can be gathered together by Minimum order value, Type of sale, specific Branch, a Sales Rep, a Carrier Code, Run Number or by Minimum Invoice flag to produce a single order. This is run in a batch process flagging the title for release. The order will only be released if the minimum order value is met.
Purpose	This panel allows you to: Back Order release by Dollar

---

## Explanation

This process is subject to User Access Restrictions. Refer to User Access/Restrictions documentation for more information on this feature.

Orders are selected for release based on the entry of the:

- Outstanding order type and, if required
- Minimum order value
- Type of sale
- Branch
- Sales Rep
- Carrier
- Run Number
- Minimum Invoice Flag Y/N

On completion of the selections, the release is generated via the Outstanding Order Release option, which requires the entry of the Outstanding Order Type code. A report prints, showing all the release details.

The backorder release is generated via the Outstanding Orders Release option. A report prints, showing all release details.

---

## Examples

This section illustrates examples concerning:

[Example 1: Back Order Release by Dollar](#)

---

### Example 1: Back Order Release by Dollar

This example describes how to release a backorder by dollar.

1. Select menu option **OS Selection: Minimum \$** from Base Modules>Distribution>Order Processing & Billing>Outstanding Orders menu.

**DS0085 back Order Release by Dollar** panel is displayed.

IBS BookMaster v1.5.3, Dispatcher name:BOOKMASTERDEV74, [74 - 74], Active user:AUKEEPAD

File Preferences Help

Menu

Find

Work with Order Er  
Extrnl/Web Order E  
Pending  
Outstanding Orders  
Maintenance/Selec  
OS Selection: Item  
OS Selection: Minin  
OS Selection: Auto  
OS Selection: Orde  
Batch OS Order Ma  
F/O & S/O Release  
O/S Orders Releas  
Other  
Auto OS Order  
Substitutes and

Quick Agent

Templates

Attachments

Messages

\*OS Selection: Minimum \$

DS0085 > Back order release by dollar

Outstanding type

Minimum order value 200

Type of sale \*\* = All

Branch

Sales rep

Carrier

Run number

Minimum Invoice Flag

OK Cancel Exit

## Relevant Fields

Outstanding type	A valid Outstanding order type for this order release.
Type of sale	Defaults to ** = All but can be overridden.
Branch	An optional branch code for the customer's orders you want to release.
Sales rep	An optional sales rep code for the orders you want to release.
Carrier	An optional carrier code for the orders you want to release.
Minimum order value	This determines the lowest value that must be reached before the backorder titles can be grouped by customer to produce a single order.
Run number	A delivery run number defaults from the Customer Masterfile and can be overridden. This number assigns the order to a freight delivery run. The invoice print can be requested by delivery run number, thus grouping all customers with the same run number together for picking and dispatch purposes. Backorder Releases can be made by Delivery Run Number.
Minimum invoice	In Order Processing the Minimum Charge flag from the

## charge flag

Customer Masterfile defaults.

Yes means a minimum charge applies. The order or invoice value is checked against a predefined limit. If the limit is exceeded, the minimum charge does not apply. However, if the order value is below this limit, an additional charge is printed on the invoice to make up the total of the invoice to that minimum amount. A special ISBN is used and the difference between the total of the invoice and the minimum amount is the line item value. No means a minimum charge does not apply as the minimum value of the order is not checked.

In Backorder Release by Dollar the minimum charge flag can be overridden.

2. Key in required fields and click **OK**.

The orders are released and a report generated giving details of the released orders. Select to run in a batch print at the end of day or allocate the report to your spool file.