DSM086 Outstanding Orders Maintenance

Overview   This maintenance program allows more flexibility in selecting/maintaining Reservation orders (outstanding orders in general).

Reservation orders need to be reviewed to ensure only required stock is reserved.

The user first enters the relevant information to select the list of orders they wish to see.

The preferred default mode is defined in **TMSDS/IM-CDDFT** where one can specify to display ISBN or Title, Customer number or Customer name.

Examples

This section illustrates examples concerning:

Example 1: Outstanding Order Maintenance

Example 2: Item Transaction Inquiry

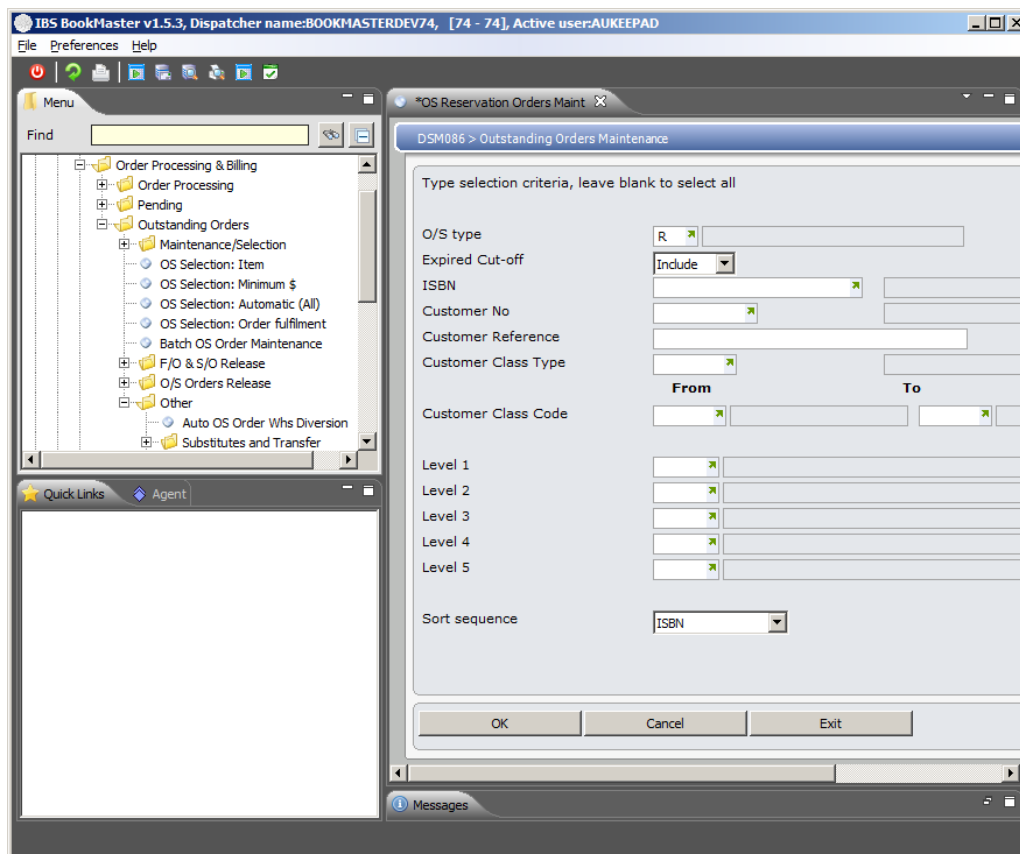Example 3: Item Line Details Inquiry

Example 4: Item Stock Inquiry

Example 1: Outstanding Order Maintenance

This example describes how to maintain outstanding orders.

1. Select option **OS Reservation Orders Maint** from Base Modules>Distribution>Outstanding Orders>Other menu.

DSM086 Outstanding Orders Maintenance panel is displayed.

Relevant Fields

Expired cut-off

In Outstanding Order Detail Report by Customer this is the expired date after which the customer will not accept goods. Choices are Include, Exclude and Only. The default is Include.

In Maintain Reservation Orders select whether to include or exclude a specified cut-off date or use only the specified date or select all cut-off dates prior to the entered date.

Item

Enter or scan the ISBN being purchased by the customer. TMSDS/OM-VI determines whether to check for an alternate item or barcode if the given ISBN does not exist on the Title Masterfile.

Customer reference

In Order Processing the Customer Order Reference could be the customer's purchase order number or the name of the person placing the order. The reference entered defaults to all line items, but can be overridden on a line item by line item basis on the Order Detail Screen.

When checking for a duplicate customer order reference the system checks both the transaction header file and the outstanding order header file.

In EDI Order Maintenance the Order Number defaults into this field.

Many customers do not accept invoices without an order number. To prevent orders form being processed without an order number, the Customer Reference field can be set

up to be mandatory. This is defined on the Customer Masterfile and is checked by the order entry program each time the customer places an order.

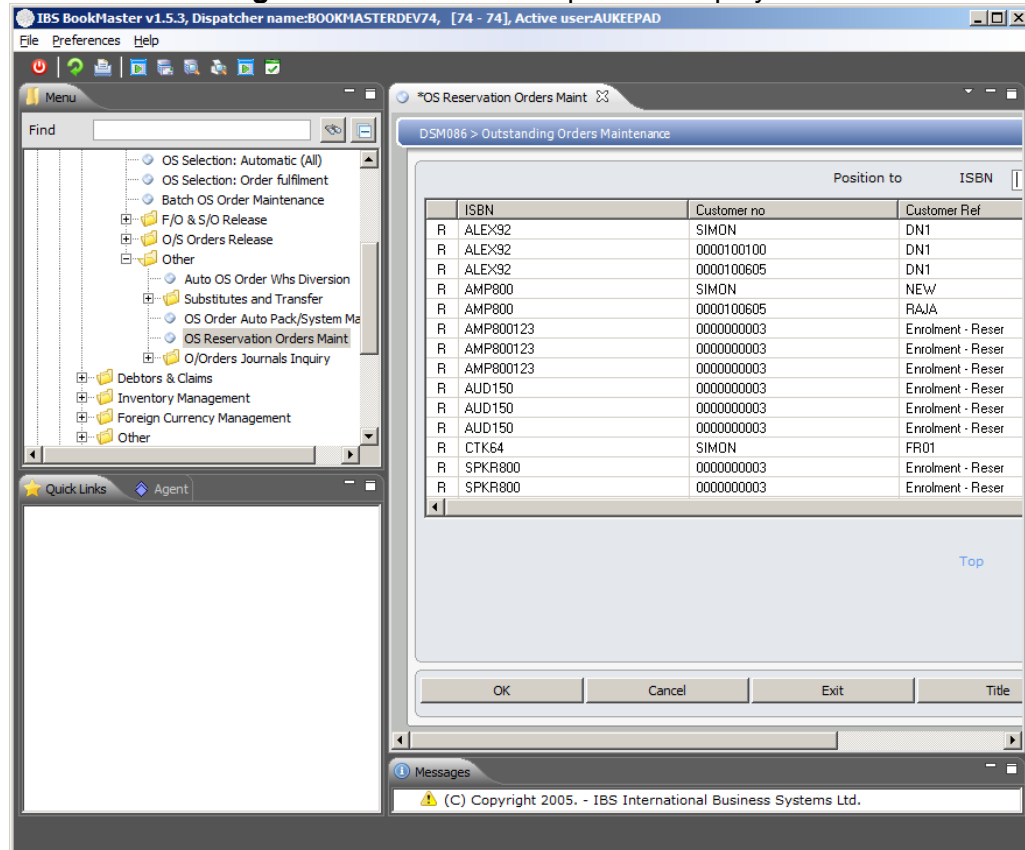In Maintain Reservation Orders the selection can include the Customer Reference.

Level   Select the Hierarchy Levels to be included in this selection.

Sort sequence This is the sequence in which the information displays.

2. Key in required fields and click **OK**.

DSM086 Outstanding Orders Maintenance panel is displayed.

Options

Orig Document Access DSI120 Transaction Inquiry to view all entry details for the order.

Order details Access DSI076 Outstanding Item Detail Inquiry to display the Outstanding Item Details. Information is given about quantity ordered and outstanding, the pricing details per title and per quantity, the status of available and unavailable stock in the warehouse and stock figures over a certain period of time. Debtor's details and currency details can be obtained by utilising the appropriate function keys.

Maintain order Access DSE005A Reservation Order to Picking Slip for the reservation order maintenance.

Stock inquiry Access DSI020 Item Stock Inquiry to inquire on item stock details.

Functions

    Item   ISBN/Title switches between displaying ISBN or Title information.

    Cust Name   Customer/Cust Name switches between displaying Customer Number or Customer Name information.

Relevant Fields

Customer number — Each customer is assigned an alphanumeric code. This is the code by which the customer is always referred to and how access is gained to the customer's records.

This number is system generated by setting the flag on **TMSDS/CM-GEN** to Y. The number allocates at the end of the account creation and is based on the last number used with the same prefix, plus one. Account numbers can be generated per company per branch with a one character prefix and this is established on **TMSDS/CM-CN**.

If **TMSDS/CM-GEN** has not been set for system generated customer numbers, the customer number needs to be entered on the first screen before continuing.

If in Add mode and you enter a customer number that already exists on the system, a warning message displays.

During Sales Order Entry the customer account can also be accessed using the Customer Search Code which is found later in this masterfile.

In External User Maintenance the account number with whom an external user is to be associated is mandatory.

Quantity — This is the number of items to be ordered.

Type of Sale — Select the Type of Sale Codes to be included or excluded in this definition.

Reference Date — The date on which the order was released displays.

3. Select an order and click **Maintain order**.

DSE005A Reservation Order to Picking Slip panel is displayed.

Please refer DSE005A for further details.

Example 2: Item Transaction Inquiry

This example describes how to inquire on transaction details.

1. Repeat steps **1** and **2** as in

2. Select a record and click **Orig Document**.

DSI120 Transaction Inquiry panel is displayed.

Refer DSI120 for the further details.

Example 3: Item Line Details Inquiry

This example describes how to inquire on item line details.

1. Repeat steps **1** and **2** as in

2. Select a record and click **Order details**.

DSI076 Outstanding Item Details Inquiry panel is displayed.

Please refer DSI076 for further details.

Example 4: Item Stock Inquiry

This example describes how to inquire on item stock details.

1. Repeat steps **1** and **2** as in Example 1: Outstanding Order Maintenance

2. Select a record and click **Stock inquiry**.

DSI020 Item Stock Inquiry panel is displayed.

Please refer DSI020 for further details.