



# SOP - Management of Co- editions

**Iptor IP1**

**Release 7.9**

---

## Table of Contents

1.	Introduction.....	3
2.	Setup .....	4
3.	Procedure .....	11
3.1	Add new Market option.....	11
3.2	Create/Inquire on Purchase Order.....	12
3.3	Receive Dropship & Inquire on Dropship Invoice.....	13
4.	Reference .....	15

---

## 1. Introduction

Publishing module now includes the management of co-editions within the estimating and specifications setup.

The management of co-editions allows the maintenance of co-editions to various parties and the creation of purchase orders to the various parties. This gives the visibility of various planned co-editions and stages they are at. When approved, it allows for management of those prints and drop ship of those items to the various parties. The main aim of this option is to consolidate these prints and maximise the prints to get a lower cost on it. These can be handled by different languages and to various clients.

The setup allows user based settings for the market, language, territory keys and maintains the probability of success of this option. Against these options the system allows for purchase orders and drop ship invoices to be viewed.

Thus the overall profitability of the entire specification/product will be maintained at the specification level with the user being able to drill down to the co-edition level.

## 2. Setup

Business rules for Management of co-editions must be setup with support from IBS consultants.

It is critical to understand the setting of control files and how it works. Control files must be setup correctly for the system to operate as intended. Any changes to the control files setup should be addressed cautiously and in consultation with IBS Bookmaster consultants.

The following business rules have to be created/updated to handle the Management of co-editions. This document does not cover customised setup tasks of specific companies. The purpose of this document is to assist IBS consultants setup appropriate business rules at a customer site for the specified process.

**Note:** Deviations from this setup should be covered by setup tasks written by individual companies.

### Setup Business Rules

1. TMSBP/BS-BTYP – Create new product type 11=Market options for marketing spec type.

```

XAW005G          Control File Maintenance          2/05/16 12:55:26

Application : TMSBP      Book Production (WIP)
Key . . . . : BS-BTYP   Specification Type
Maximum rec :   999     Last change . . : 10/06/14 AURAJARU
Allow Dup . :    2      1-Yes/2-No

                                Position to . . .
+ Spec                               +-Prod type
| type                               +-Filter   UDF
|                                     |         form
AAA bbbbbbbbbbbbbbbbbbbbbbbbbb CC DDDDDDDDD EEEEEEEEE Sts
MKT Market Options          11 BPM035A BOOKSPEC
RNT Performance             3  BPM035A  VENUE
001 BOOK                    1  BPM035A  BOOKSPEC
002 CONDENSED BOOK         1  BPM035A  BOOKSPEC
003 CD                      1  BPM035B  BOOKSPEC
004 WEB SITE                1  BPM035A  BOOKSPEC
005 SEMINAR                 21 BPM036A  VENUE
006 TRAINING                22 BPM036A  VENUE
010 PACK                    1  BPM035A  BOOKSPEC
011 BOOK & market options  11 BPM035A  BOOKSPEC
F2=Column
F3=Exit  F4=Search  F5=Refresh  F7=Text  F10=Print  F12=Cancel
Top
  
```

2. TMSBP/CTP-TBL - add new table id T8; MKTADDR Delivery address for DROPSHIP.

XAW005G Control File Maintenance 2/05/16 13:02:07

Application : TMSBP Book Production (WIP)  
 Key . . . . : CTP-TBL Commitment template table (System)  
 Maximum rec : 10 Last change . . : 21/03/14 AUDMILOB  
 Allow Dup . : 2 1-Yes/2-No

Position to . . . \_\_\_\_\_

Table Id	Description	Sts
AAAAAAAA	bb	
BOM	Bill of Materials	T6
ISBN/PO	Normal P/O for consolidated commitment	T3
MATERIAL	Paper Material specification	T1
PO/TEXT	Purchase Order Text	T4
PPRXFR	Paper transfer	T5
PRICE	Price cost	T2
T8	Market option	T8
UDF	UDF	

F2=Column Top  
 F3=Exit F4=Search F5=Refresh F7=Text F10=Print F12=Cancel  
 Press Enter to confirm.

3. TMSBP/EST-MAP – add field MBAMT to field column.

XAW005G Control File Maintenance 2/05/16 13:04:18

Application : TMSBP Book Production (WIP)  
 Key . . . . : EST-MAP Mapping Structure  
 Maximum rec : 999 Last change . . : 8/04/14 AUDMILOB  
 Allow Dup . : 2 1-Yes/2-No

Position to . . . \_\_\_\_\_

Trn	From	To	Trn	Typ/Load	Value/Entity	Sts
+	col	row	+	Grp	Con	
CCC	88887777D	E F	GGG	H	IIIIIIIIIIIIIIIIIIII	
CNA 000	A	0005			1 PROJECT ID	
CNA 005	B	BAPIDD				
CNA 010	A	006			1 BOOK ID	
CNA 015	B	BSBID				
CNA 015	B	088	M		0011	
CNA 016	B	090	M 2		0012	
CNA 030	B	BSIDSC				
CNA 032	B	BSSRSC				
CNA 035	B	BSED TN				
CNA 042	B	BSI				

F2=Column Top  
 F3=Exit F4=Search F5=Refresh F7=Text F10=Print F12=Cancel

4. TMSBP/MKT-COMM –define commitment type and description.





```

XAW005G      Control File Maintenance      17/05/16 10:40:54

Application : TMSBP      Book Production (WIP)
Key . . . . : MNT-APR  Maintenance options - Approval      (BPM500)
Maximum rec :   999      Last change . . : 5/01/16 AURAJARU
Allow Dup . : 2          1-Yes/2-No

                                Position to . . .

Option No
And Heading
(Eg 1=Customer)
Form ID
Option Number  AA      bbbbbbbbbbbbbbb  CCCCCCCCCC  Sts
11             11=GPS
12             12=Market
14             14=Spec
16             16=Mat
19             19=Reset
20             20=Refresh
21             21=Bud Refresh
22             22=Refresh Qty
23             23=Appr List
24             24=Refr.& sv.Qt
F2=Column
F3=Exit  F4=Search  F5=Refresh  F7=Text  F10=Print  F12=Cancel
Press Enter to confirm.
More...

```

9. TMSBP/MNT-BS - add new entry - 12=Market

```

XAW005G      Control File Maintenance      2/05/16 14:18:52

Application : TMSBP      Book Production (WIP)
Key . . . . : MNT-BS   Maintenance options - Book id      (BPM100)
Maximum rec :   69      Last change . . : 27/09/12 AUSIMTAM
Allow Dup . : 2          1-Yes/2-No

                                Position to . . .

Option No
And Heading      +---- Selection ----
(Eg 1=Customer) (1=Yes, 2=No)
Option Number  AA      bbbbbbbbbbbbbbb  CDEFGHIJKLMNOPQRSTU  Sts
03             3=Copy      1111
04             4=Delete    1111
05             5=Text      1111
06             6=Commit    1222
08             8=Bud Maint  1111
09             9=Bud Inq   1111
10             10=GP       1211
11             11=View     1111
12             12=Market   1111
14             14=Spec     1111
F2=Column
F3=Exit  F4=Search  F5=Refresh  F7=Text  F10=Print  F12=Cancel
Top

```

10. TMSBP/OPT-APR – change user access; add option 12



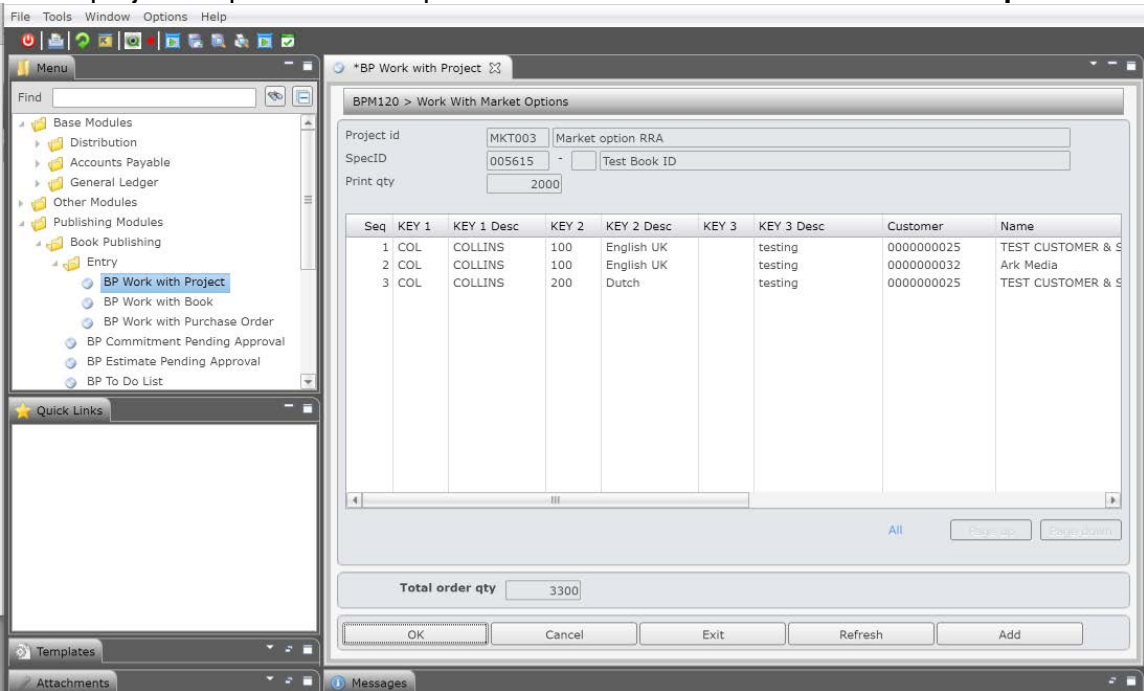


### 3. Procedure

It is your responsibility to ensure that you understand this procedure before performing the following tasks. This document does not cover individual operation procedures of specific companies.

**Note:** Deviations from this procedure should be covered by procedures written by your company. Before performing any tasks please ensure all the business rules are set-up accordingly.

#### 3.1 Add new Market option

Step	Action
1	<p>Create/maintain BP project and book specification.            Setup budgets at the specification level.            Add commitments if not already setup.</p>
2	<p>Add market options for selected book specification.</p> <p><b>Menu:</b>            Publishing Modules &gt; Book Publishing &gt; Entry&gt; BP Work with Project.</p> <p>Select project &amp; spec and click option <b>Market</b> to access <b>Work with Market Options</b>.</p>  <p><b>Note:</b> Ensure market option is added to control file TMSBP/MNT-BS and user access is maintained in TMSBP/OPT-BOOK.</p>

Click **Add** to enter new the market option details as required. Refer to **BPM120 Work with Market Options.docx** in Book Production User Guide for detailed information on this process.

### 3.2 Create/Inquire on Purchase Order

The probability of converting the marketing option to a purchase order is dependent on the probability rules defined in TMSBP/MKT-PROB. The probability must be within the specified threshold before a purchase order can be created for it.

Step	Action
1	<p>Create purchase order for the market option</p> <p><b>Menu:</b> Publishing Modules &gt; Book Publishing &gt; Entry&gt; BP Work with Project</p> <p>Select project and click option <b>Commitment</b>. From the list of commitments, select the commitment for purchase order creation and click <b>Maintain</b>.</p> <p>Update commitment details as necessary and click <b>OK</b>. <b>BPM040 Print &amp; Bind Orders Link</b> panel is displayed. Click <b>Create PO</b>.</p> <p>On the <b>Purchase Order Creation</b> panel; Enter the customer for the market option; this will link the purchase order to the market option i.e. you will be able to view/inquire on the purchase orders from market options panel - BPM120 Work with Market Options</p> <p>Ensure the warehouse is a dropship warehouse if drop ship flag='Yes' in the market option. Refer to <b>BPM120 Work with Market Options</b>.</p> <p>The purchase order will be created based on the probability rules for the market option.</p>
2	<p>Inquire on purchase order for the marketing option.</p> <p>Menu (Book Publishing&gt;Entry&gt;BP Work with Project</p> <p>Select project &amp; spec and click option <b>Market</b> to access Work with Market Options.</p> <p>Select the market option and click <b>Purchase order</b> option. Purchase order details including the order quantity, invoice quantity and the receipt quantity will be displayed.</p>

Select the purchase order to inquire on additional purchase order details (**DSI100**). Refer to **BP1130 Purchase Order for Market Options**.

### 3.3 Receive Dropship & Inquire on Dropship Invoice

Step	Action
1	<p>Receive dropship for the marketing option.</p> <p><b>Menu:</b> Base Modules &gt; Distribution &gt; Inventory Management &gt; Warehouse Management &gt; Warehouse Control &gt; Stock Receipts &gt; Non Location Controlled Warehouse &gt; Non Loc Cont WH Receipts from PO. Refer <b>DSE046 Stock Receipts from Purchase Order</b>.</p> <p>If dropship for market option exists (flagged on the market option) then stock receipting process will create the dropship invoice for the customer with items details from the purchase order.</p>
2	<p>Inquire on dropship invoice by marketing option.</p> <p>Menu (Book Publishing&gt;Entry&gt;BP Work with Project</p> <p>Select project &amp; spec and click option <b>Market</b> to access Work with Market Options.</p> <p>Select the market option and click <b>Dropship Invoice</b> option. Dropship invoice details including document number and the document type for the marketing option will be displayed.</p>

---

	Select the invoice to inquire on additional invoice details ( <b>DSI120</b> ).
--	--

---

## 4. Reference

Refer to the following documentation in Book Production User Guide.

- BPM120 Work with Market Options
- BPI130 Purchase Order for Market Options
- BPI140 Dropship Invoice for Market Options
- BPM010 Project Commitment
- BPM040 Commitment Link